**DECISIONS DELEGATED TO OFFICERS**

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| **Decision title:** | Oxfordshire County Council and Oxford City Council Funding Agreement |
| **Decision date:** | 4 July 2024 |
| **Source of delegation:** | This decision was delegated to officers under Part 4.4 of the Council’s Constitution: All executive functions except the ones in Part 4.5, 4.6 and 4.7 are delegated to the officers in the senior management structure. |
| **What decision was made?** | To accept the offer of external funding (up to £641,303) from Oxfordshire County Council to provide cost of living support to vulnerable people.  The funding is to be used in the following manner:  £143,435 for Department for Work and Pensions [Household Support Fund 4](https://www.gov.uk/government/publications/household-support-fund-guidance-for-local-councils/1-april-2023-to-31-march-2024-household-support-fund-guidance-for-county-councils-and-unitary-authorities-in-england#:~:text=%C2%A3421m%20has%20been%20made,%E2%80%9CThe%20Fund%20Period%E2%80%9D).) funding  £244,230 for Council Tax Support funding  £253,638 for [Discretionary Housing Payment](https://www.gov.uk/government/publications/claiming-discretionary-housing-payments/claiming-discretionary-housing-payments) funding. |
| **Purpose:** | Oxfordshire County Council wishes to provide funding to Oxford City Council to provide support to eligible residents during the cost-of-living crisis. This will increase the availability of support to residents in exceptional circumstances of financial hardship. |
| **Reasons:** | The decision to accept the funding allows extra financial support to be provided to eligible vulnerable residents within Oxford. |
| **Decision made by:** | Nigel Kennedy, Head of Financial Services |
| **Other options considered:** | The option to not accept the offer of funding was rejected as it would not allow the additional financial support to be provided to eligible residents in circumstances of financial hardship. |
| **Documents considered:** | Funding agreement between Oxfordshire County Council and Oxford City Council. |
| **Key or Not Key:** | Key |
| **Wards significantly affected:** | None |
| **Declared conflict of interest:** | None |
| **This form was completed by:**  **Name & title:**  **Date:** | Phil McGaskill  Revenue Services Delivery Manager  4 July 2024 |

**Approval checklist**

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| ***Approver*** | ***Name and job title*** | ***Date*** |
| **Decision maker** | Nigel Kennedy, Head of Financial Services | 4 July 2024 |

**Consultee checklist**

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| ***Consultees*** | ***Name and job title*** | ***Date*** |
| **Senior officer** | Phil McGaskill, Revenues Service Delivery Manager | 4 July 2024 |